

FMHS Bass Boosters

BYLAWS

ARTICLE 1: Name

The name of this organization is the FMHS Bass Booster Club, and is associated with Flower Mound High School in Flower Mound, Texas.

ARTICLE 2: Articles of Organization

The articles of organization of this organization include the bylaws of such organization and the articles of association by the FMHS Bass Boosters.

ARTICLE 3: Purpose

Section 1. The purpose of the FMHS Bass Boosters is to provide financial, moral, organizational, and physical support to the FMHS Hawg-sticker Bass Club.

ARTICLE 4: Basic Policies

The following are basic policies of the FMHS Bass Booster Club:

Section 1. The organization shall be noncommercial, nonsectarian and nonpartisan.

Section 2. The name of the organization or the name of Flower Mound High School shall not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purpose not appropriately related to promotion of the purpose of the organization.

Section 3. The organization shall not, directly or indirectly, participate or intervene in any way, including and publishing or distribution of statements in any political campaign on behalf of, or in opposition to, any candidate for public office.

Section 4. This organization shall not use any EIN other than its own.

Section 5. This organization shall secure a sales tax permit from the Texas Comptroller's office and shall display the permit in accordance with applicable law.

Section 6. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, its members, directors, trustees, officers or other private persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article 3 hereof.

Section 7. This organization shall prohibit voting by proxy.

Section 8. No part of the membership roster of this organization shall be sold to any entity or exchanged for any services or products without the approval of the majority of the general membership.

Section 9. Upon the dissolution of this organization:

- a. After paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be surrendered to another local booster club.
- b. Shall cease and desist from the further use of any name that implies or connotes association with a Lewisville ISD School; and
- c. Carry out promptly, under the supervision of the LISD sponsor or his designee, all proceedings necessary or desirable for dissolving this organization.

Section 10. This organization shall keep such permanent books of account and records as shall be sufficient to establish the items of gross income, receipts and disbursements of the organization. Such books of account and records shall, at all reasonable times, be open to inspection by its members.

Section 11. Only members who have paid dues for the current membership year (school year) may participate in the business of the association.

ARTICLE 5: Members and Dues

Section 1. Membership in this organization shall be made available without regard to race, color, creed, or national origin, nor in conflict with the provisions of the UIL.

Section 2. A person's paid membership dues allow membership in the organization from August 1 to July 31.

Section 3. Upon payment of annual dues, a person shall have membership in the organization for one year.

Section 4. This organization shall sustain a yearly membership total of at least five to remain an active booster club on the Flower Mound High School Campus.

ARTICLE 6: Officers and their Election

Section 1. Each officer must be a member of this organization.

Section 2. No officer shall be married to another officer. No officer may be a sibling of another officer. No officer shall be a signer for any checks that are payable to any of his family members.

Section 3. Officers and their election

- a. The officers of this organization shall consist of a president, at least one vice president, and a Secretary/treasurer.

- b. Officers shall be elected by ballot in the month of May. However, if there is but one nominee for an office, election for that office shall be by voice vote. Elections shall be by plurality.
- c. An individual must be a member prior to taking office.
- d. Officers shall assume their official duties following the close of the school year and shall serve a term of one year or until their successors are elected.
- e. No officer shall serve in the same office for more than two consecutive terms. One who has served more than one-half of a term shall be credited with having served that term.

Section 4. Nominating Committee:

- a. There shall be a nominating committee elected by the executive board one month prior to the election of officers. Elections shall be by plurality. The committee shall be composed of at least three members. One alternate shall be elected to serve in the event that a member is unable to serve. The committee shall elect its own chairperson immediately following the meeting.
- b. The nominating committee shall nominate an eligible person for each vacant office and report its nominees at the regular meeting in April at which time additional nominations may be made from the floor. The report shall be publicized to the local membership through the FMHS Bass Team website at least seven days before the election meeting.
- c. Only those persons who have signified their consent to serve if elected shall be nominated for or elected to such office.
- d. No member shall automatically serve on this committee because of his office in the organization or position in the school system.
- e. The sponsor shall not serve as a member of this committee, nor shall they appoint any member of the committee.

Section 5. Vacancies

- a. A vacancy occurring in any elected office shall be filled for the unexpired by a person elected by a majority vote of the executive board, notice of such election having been given.
- b. In case a vacancy occurs in the office of president, the vice-president shall assume the duties of the president and a new vice president shall be elected by the remaining members of the executive board.

Section 6. Reason to remove: By two-thirds (2/3) vote of the executive board an officer or chairperson shall be removed from office for failure to perform duties, criminal misconduct, or unethical behavior in the organization's business.

ARTICLE 7: Duties of Officers

Section 1. The President shall:

- Coordinate the work of the officers and committees of the association.
- Confirm that a quorum is present before conducting any business at any meeting of the association.
- Preside at all meetings of the association.
- Appoint chairpersons of special committees subject to approval of the executive board.
- Is authorized to sign on bank accounts (two of three authorized signatures shall be required on all checks).
- Call a meeting of the newly elected officers within 30 days after the election meeting for approving appointments of standing committee chairpersons and such other business as becomes necessary.
- Is a member ex-officio of all committees except the nominating and audit committees.
- Submit a copy of the bylaws and standing rules to the Flower Mound High School Principal.
- Submit to the LISD accounting office and principal all forms as required by Lewisville ISD.

Section 2. The Vice President shall:

- Act as an aide to the president.
- Preside in the absence of the president.

Section 3. The secretary/treasurer shall:

- Record the minutes of all meetings of the association.
- Maintain a compilation of the organization's minutes.
- Be responsible for correspondence.
- Maintain a current copy of the bylaws and membership list.
- Have custody of all the funds of the association.
- Keeps books of account and records including bank statements, receipts, budgets, invoices, paid receipts, and canceled checks for five years.
- Makes disbursements in accordance with the budget adopted by the organization.
- Sign on bank accounts.
- Present a financial report, both written and verbal, at every meeting of the association and as requested by the executive board or the organization.
- Make a full report at the annual meeting.
- Maintain books of account and records to conform to the requirements of Article 5 section 4 of these bylaws.
- Submit books to the audit committee as requested.

Section 6. All officers shall:

- Attend all meetings of the association.
- Perform the duties outlined in these bylaws and those assigned from time to time.
- Deliver to their successors or the president all official materials within 15 days following the date at which their successors assume their duties.

ARTICLE 8: Duties of the Sponsor

Section 1. The sponsor of the organization shall not be a member or have voting privileges on the executive board.

ARTICLE 9: Meetings

Section 1. This organization shall hold at least six meetings per calendar year.

- a. Regular meeting dates will be established by the executive board at the first meeting of the year. Five days notice shall be given if change of date is needed.
- b. The regular meeting held in May shall be the election meeting as well as for the purpose of receiving reports of officers and chairpersons and for any other necessary business.

Section 2. Special meetings of the association may be called by the president or by a majority of the executive board, at least three days notice having been given.

Section 3. Three members shall constitute a quorum for any transaction of business in any meeting of this organization.

ARTICLE 10: Executive Board

Section 1. The executive board shall consist of the officers of the association and the chairpersons of standing committees.

Section 2. The sponsor of the organization shall not be a member nor have voting privileges on the executive board but shall attend board meetings.

Section 3. A member shall not serve as an officer or chairperson of the organization's executive board while serving as a paid employee of, or having purchasing contracts with the organization.

Section 4. The duties of the executive board shall be to:

- Transact necessary business in the intervals between association meetings and such other business as may be referred to it by the association.
- Present a report at the regular meetings of the association.
- Approve plans of work of all officers and committee chairpersons.
- Appoint an audit committee consisting of not less than 3 members who are not authorized signers, at least 30 days before the annual meeting, to audit the treasurer's accounts.
- Create standing and special committees.
- Fill vacancies of officers and chairpersons.
- Prepare and submit a budget for the year to the organization for adoption.
- Approve routine bills within the limits of the budget and ensure that the organization, through its practices and policies, does not violate such rules and regulations that govern TEA.

Section 5. Meetings

- a. Regular meetings of the executive board shall be held prior to each regular association meeting.
- b. A majority of the executive board members shall constitute a quorum.
- c. Special meetings of the executive board may be called by the president or by a majority of the board, at least 3 days notice being given.

ARTICLE 11: Standing and Special Committees

Section 1. Only members of the association shall be eligible to serve in any elective position.

Section 2. The executive board may create such standing and special committees as it may deem necessary to carry on the work of the organization. The term of each chairperson shall be one year or until the selection of a successor.

Section 3. The newly elected president shall call a meeting of the incoming officers within 30 days after the election for approving standing committee chairpersons and such other business as becomes necessary.

Section 4. No chairperson shall serve in the same office for more than two consecutive terms. One who has served more than one-half of a term shall be credited with having served that term.

Section 5. All standing committee chairpersons shall:

- Deliver to their successors or the president all official materials within 15 days following the date at which their successors assume their duties; and
- Present a plan of work to the executive board for approval. No committee work shall be undertaken without written approval from the executive board.

Section 6. The president shall be a member ex-officio of all committees except the nominating and audit committees.

Section 7. The quorum of any committee shall be a majority of its members.

ARTICLE 12: Fiscal Year

Section 1. The fiscal year of this organization shall begin June 1 and end May 31.

Section 2. An audit committee consisting of not less than three members, who are not authorized signers, shall be appointed by the executive board at least 30 days before the last meeting of the fiscal year.

Section 3. The audit committee report shall be adopted by the association.

ARTICLE 13: Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the organization in all cases in which they are applicable and in which they are not in conflict with these bylaws.

ARTICLE 14: Amendments

Section 1.

a. These bylaws may be amended at any meeting of the association, provided a quorum is present, by two-thirds vote of the members present and voting. Notice of the proposed amendment shall have been given at a previous regular meeting or 20 days prior to the meeting at which the amendment is voted upon. Each amendment to the bylaws shall be provided to the membership through the regular publicity channels at least 20 days prior to the meeting at which the amendment is voted upon or at the previous regular meeting.

b. After adoption by a two-thirds vote at a meeting of the organization, a copy of bylaws (and standing rules) as amended or revised and dated shall be sent to the campus principal.

Section 2. This organization shall review and if necessary amend its bylaws at least every 3 years.